

**Request for Qualifications:
TANF Rapid Rehousing, Young Adult Families**

Summary of Required Services:

Rapid rehousing to serve a minimum of 25 families experiencing homelessness. The requested services include staffing support with expertise in providing rapid rehousing to families experiencing homelessness.

Background / Population to Be Served:

Rapid re-housing (RRH) is an intervention designed to help individuals and families quickly exit homelessness, return to permanent housing in the community, and not become homeless again immediately after exiting services or in the near term. This Request for Qualifications (RFQ) is looking for qualified candidates that can provide efficient and effective services through RRH through five main components.

Funds available:

Funding for this initiative will include both public and private dollars. Public dollars are funded through Temporary Assistance for Needy Families (TANF), and private funds through HomeFirst funding. Public dollars will be sub-contracted through PFH to a sub-grantee for TANF funds from the Department of Human Services. Public funds will be issued on a reimbursement basis and private dollars will be advanced in 6-month increments.

Total funds available: \$286,875.00

- \$125,000.00 from TANF
- \$161,875.00 from HomeFirst

Scope of Work:

Requirements:

- Currently operates as a nonprofit organization and has at least 5 years of experiencing operating a rapid rehousing program serving families experiencing homelessness
- Expertise in regularly utilizing ClientTrack / Homeless Management Information System (HMIS) and adherence to the CoC Data Quality Plan standards
- Demonstration of experience with and strong understanding of implementing a Housing First program with little to no barriers to entry or eligibility requirements, including income and/or employment
- Ability to ramp up services within 60 days of contract execution which is expected to be on or about October 1, 2019

Requested Services:

- Rapid rehousing for 25 young adult (ages 18-24) families experiencing homelessness, which includes the following program components and as outlined in Appendix A:
 - Housing Acquisition
 - Housing Navigation
 - Financial Administration

- Employment and Income Opportunities
 - RRH Case Management and Support utilizing Progressive Engagement
- Receive all referrals through the CoC Coordinated Entry System

Term:

12 months with the potential for renewal based on availability of funding

Reporting and Outcomes:

- Quarterly progress reports including but not limited to: enrollment data, length of time from referral to housing, returns to homelessness, program exits, income/employment, child care, and connection to social services
- Quarterly financial reports
- Performance outcomes as outlined in Appendix B will be tracked, and measured by PFH staff and reported publicly in a performance dashboard on the PFH website on a quarterly basis

Application:

Narrative not to exceed two pages, single spaced, one-inch margins, 11-point font. Budget and Budget Narrative: budget may be in a spreadsheet and narrative may not exceed one page, single spaced, one-inch margins, 11-point font.

- Please submit a summary of your organization's ability to meet the Requirements outlined within this RFQ.
- Describe your approach to staffing and ability to staff up within 60 days.
- Discuss your organizations' commitment to Housing First—be specific and provide examples.
- Discuss your experience providing Rapid Rehousing and with serving the unique needs of families.
- Budget and financials:
 - Program budget and organizational budget
 - TANF funds cannot exceed four months of rental assistance
 - Two years of audited financials (not included in page limit)

Questions:

All questions regarding this RFQ should be directed, in writing, to Jillian Hart: jhart@partnersforhome.org.

Submission:

Responses should be submitted in electronic format to Jillian Hart at jhart@partnersforhome.org. Paper responses will not be accepted. Completed proposals must be submitted electronically to jhart@partnersforhome.org by Wednesday, July 21, 2019 at 5:00pm.