



# Georgia Department of Labor



- Re-employment Services

- Business Services

- Rapid Response



- **Veteran Services:**

Dedicated staff at each Career Center help veterans transition into the workforce

- Build marketable resumes

- Increase Interviewing skills

- Transition military experience into civilian language on resume,

- Assist with accessing state and federal resources

*\*priority of service is Provided as prescribed by federal, state, and local laws.*



- **Trade Services:**

- Trade Adjustment Assistance (TAA) staff provide support services and administer training benefits to eligible workers who have lost their jobs due to their work being relocated outside of the country.



- **Agricultural Services:**

**Agribusiness largest industry in the state**

- Recruit Domestic Workers for Employers
- Conduct Housing Inspections
- Provide training and technical assistance to Farmers on AG requirements

## **Jobs for Georgia Graduates (JGG):**

- JGG provides direct leadership for JGG staff and activities at select program sites throughout the state.
  - JGG is a school-to-work transition program designed to provide high school students with
    - pre-employment training
    - work skills
    - motivational activities
    - job development
    - encourage students' successful transition from school to work
- \* Graduation Rate 95% - 99% over past 10 years

## **Work Opportunity Tax Credit (WOTC):**

processing federal tax credit available to employers who hire individuals from eligible target groups with significant barriers to employment.

- Veterans
- Ex-offenders
- TANF
- SNAP
- Long Term Unemployed

\*Tax credits range from \$2,400 – over \$9,000 per eligible individual



# Service Delivery Methods

- Staff Assisted
- Facilitated Self Help
- Self Services





# Staff Assisted Services

Staff Assisted – are services provided to job seekers or employers by Employment Services staff

- Delivery methods
  - one-on-one
  - in group sessions



## **One-on-one services for job seekers include:**

- assessment
- career counseling
- development of an individual service plan
- intensive job search & placement assistance
- referrals to job openings
- labor market and occupational information
- referrals to training and educational resources

## **One-on-one services for employers may include :**

- screening candidates
- taking job orders
- guidance on how to increase job seeker interest in a job opening
- occupational workforce information



**Group services for job seekers include:**

- workforce orientation
- job clubs
- workshops on resume preparation, job search strategies, and interviewing

**Group services for employers may include:**

- workshops on topics such as state UI laws
- use of labor market information
- specialized recruitment events

# Facilitated Self-Help

Resources of this type are typically available in local One-Stop offices and include access to self-service tools such as:

- computers
- resume writing software
- fax machines
- photocopiers and
- internet-based tools

\*Resource-room staff interact with customers to facilitate usage of the resources

# Self Services

Are typically electronic databases of job openings and other labor exchange related software

- services are available to job seekers and employers without ES staff assistance
- customers can access these electronic resources away from the local One-Stop Center and outside normal business hours

Ex. Employ GA – Labor Exchange System



# **Business Services**



## **Business Services**

- Customized Recruitment Events
- Job Fairs
- Labor Market Information
- Industry Wage Information
- Business Summits (employment laws)



# Rapid Response



# Worker Adjustment Retraining Notification Warn (WARN)

## 1. Notification of Business Closure

-Submit in Writing

**or**

-Enter on WARN Portal

*This notice must be provided to:*

- either affected workers or their representatives (e.g., a labor union)
- State designated unit (GDOL in Georgia)
- Appropriate unit of local government officials.



### Submit Layoff/Closing Notification – Step 1 of 3

#### Submit Layoff/Closing Notification (WARN)

WARN offers protection to workers, their families, and communities by requiring employers to provide notice 60 days in advance of covered plant closings and covered mass layoffs. This notice must be provided to either affected workers or their representatives (e.g., a labor union); to the State Rapid Response entity (GDOL in Georgia); and to the appropriate unit of local government.

\*Required

FEIN \*  :

Company Name\*:

DBA:

#### Affected Employee Site Information

Industry Classification:

Address Line1\*:



**2. Pre-Employer Meeting w/ GDOL & Local Partner Staff**

**3. Employer Meeting w/Business Leadership**

**4. Employee Information Session**

UI

WIOA

USDOL

TRADE

Business Services

# Services to affected Employers may include:

- Layoff aversion and/or mitigation services
- Educating Employers on WARN requirements, Rapid Response and Trade services
- Coordinating a coalition of partner agencies for an Employer and/or Employee meeting
- Facilitating an Employer meeting to determine services to be rendered to affected Employees
- Coordinating staff, resources, and equipment necessary if a specialized resource area or transition center is needed
- Assisting with Trade Act petitions when jobs move to other countries

# Services to affected Employees may include:

- Facilitating Employee information sessions
- Assisting with career assessments and testing
- Providing resources for job search, career centers, partner agencies, and community resources
- Assisting with Unemployment Insurance Claims and EmployGeorgia account creations and posting on-line résumés
- Delivering specialty workshops (Résumé Writing, Interviewing, Job Search)
- Providing Labor Market Information along with job opportunities
- Connecting to educational and occupational training
- Coordinating any Trade related events
- Arranging for interpreters



*Georgia Department of Labor*

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