



Metro Atlanta eXchange for Workforce Solutions

MAX BOARD OF DIRECTORS CHARTER 2022

PURPOSE

The MAX Board of Directors provides strategic direction and oversight regarding the affairs of MAX. The MAX board of directors is a working board where each member is contributing meaningfully to MAX's value-add for our members and network.

COMPOSITION

MAX Board of Director seats are reserved for leaders serving with agencies in the public workforce system, including: the State Workforce Development Board, WorkSource Georgia, Georgia Department of Labor, Georgia Department of Human Services, Georgia Department of Education, Technical College System of Georgia, University System of Georgia, WorkSource Metro Atlanta, the Georgia Chamber, and Metro Atlanta Chamber. The chairs of the MAX Provider Council, MAX Data Council, and MAX Member Engagement Council have an automatic seat on the board.

The MAX board also includes seats available for election. If not already represented on the board, seats available for election shall include nonprofit workforce training providers on the Eligible Training Provider List (ETPL), nonprofit workforce training providers not on the ETPL, funders, intermediaries, and employers.

Directors must be senior leaders within their organizations, have decision making authority, and be approved by the MAX Board.

KEY RESPONSIBILITIES

- **Governance:** Establish policies and advise on the agenda setting for MAX. Inform the work of the MAX advisory councils.
- **Community Champion:** Build support for MAX's mission and goals within networks and among constituencies. Host MAX meetings upon need
- **Program Development:** Lead or co-lead a programmatic area for MAX. Advise on and inform the development of MAX's programs and services.
- **Membership Development:** Help expand MAX's reach through new memberships and network engagement.
- **Resource Development:** Aide with identifying and pursuing new sources of support to advance the work of MAX.
- **Other:** Support and attend MAX activities and events.

TIME COMMITMENT

Directors are asked to serve for two years, attend board meetings every other month, participate in the MAX Annual Meeting and board retreats as planned, and respond to periodic requests, via e-mail and phone, for feedback and input.