

MAX MEMBER PORTAL

The MAX Member Portal was launched in December 2022. The mission of MAX is to strengthen connections, practices, and collaborations among workforce developers and organizations engaged in workforce development and the portal is a key tool for carrying out this mission. The portal helps the members of MAX find and learn more about one another. In addition, through the portal, MAX members can do the following:

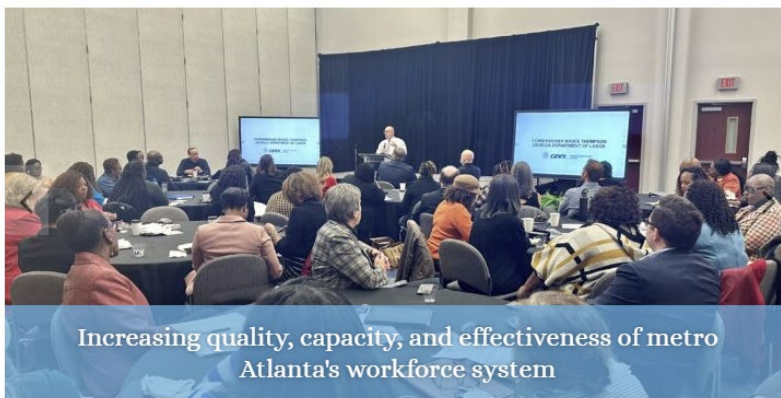
- Post job fairs and other events to the **MAX Calendar of Events**. These events will also be shared through **MAX Mondays** with the broader MAX Network.
- Post career opportunities to the public-facing **MAX Job Board**.
- Post project opportunities to the public-facing **MAX RFP Board**.
- Include contact information, including social media links, a headshot photo, and areas of expertise with MAX members through **MAX Member Directory**.
- Post reports, studies, data tools, and other resources to the public-facing **MAX Resource Library**.
- Access **MAX Member Documents** and share documents with MAX members.



I AM:

 MAX Member Login

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MAXIMUM IMPACT

Launched in 2014, the mission of MAX is to advance economic competitiveness in the Atlanta region by strengthening connections, collaborations, and practices among workforce developers and organizations engaged in workforce development.

Whether you are a service provider, an educational institution, an employer, an intermediary, or funder, MAX is your place to connect into the workforce development community for the metro Atlanta region. [Learn more](#)

MAX CONNECTIONS

THE LATEST NEWS FROM MAX



ACCESSING THE MEMBER PORTAL

To access the portal, click on the **MAX Member Login** box located in the upper right corner of any page on the MAX website (www.metroatlantaexchange.org). You will be directed to a page to enter your MAX username and password credentials. **Your username is your email address as it appears on the MAX membership roster.** If you do not know your password, you can reset it by clicking on the link next to “Lost your password?” or by emailing MAX at office@metroatlantaexchange.org to have a link sent to reset your password.

A screenshot of the MAX Member Login page. At the top, the MAX logo and tagline "Metro Atlanta eXchange for Workforce Solutions" are displayed. Below this is a white login form with a light gray border. The form contains a "Username or Email Address" label above a text input field, a "Password" label above a password input field with a blue eye icon for toggling visibility, and a "Remember Me" checkbox. A large red "LOG IN" button is positioned below the input fields. At the bottom of the form, a link "Lost your password? Click here." is circled in red.



Metro Atlanta eXchange for Workforce Solutions

COMPLETING OR UPDATING YOUR PROFILE

Once you **log-in**, the first order of business should be to complete or update your member profile. Your member profile can be used to share the following information about yourself with fellow members:

- Contact Information (phone, social media links)
- Photo
- Role in Workforce Development
- Subject Matter Expertise – see **Ask Me About**

This information will appear in the **MAX Member Directory**.

Dashboard **Profile** Directory Member Documents Reset Password Sign Out

Email

office@metroatlantaexchange.org

First Name

MAX

Last Name

Office

Title

Office Phone

Mobile Phone

Role

Select

Ask Me About

- Adults and Dislocated Workers
- Business Engagement
- Career Development
- Career Pathways
- Change Management
- Customer Service
- Diversity, Equity, and Inclusion
- Human Services
- Job Coaching

Profile Photo



LinkedIn URL



FINDING OTHER MAX MEMBERS


Through the **MAX Member Directory**, you can find fellow members of MAX by organization, their role in workforce development, their engagement in MAX, and their subject matter expertise. You can use keyword search to find fellow members by name.



I AM:

 MAX Office

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MAX Office

MAX Member

✓ Membership Active

Dashboard
Profile
Directory
Member Documents
Reset Password
Sign Out

FILTER: - Organization - - Role - - MAX Engagement - - Ask Me About -

NAME	ORGANIZATION	ROLE	MAX ENGAGEMENT	ASK ME ABOUT	CONTACT INFO
 MAX Office	<input type="text" value="Metro Atlanta eXchange for Workforce Solutions (MAX)"/>	MAX Member			office@metroatlantaexchange.org

POSTING TO MAX WEBSITE

As a MAX member benefit, MAX members can share information through our MAX website through the **Dashboard** area of the portal as follows:

- Add a public resource (file or URL) to the **MAX Resource Library**.
- Add a member-only resource (file or URL) to the **Member Documents Repository**.
- Post events to our **MAX Calendar of Events**.
- Post job listings to our **MAX Job Board**.
- Post RFPS to our **MAX RFP Board**.



Metro Atlanta eXchange for Workforce Solutions

[Dashboard](#)

[Profile](#)

[Directory](#)

[Member Documents](#)

[Reset Password](#)

[Sign Out](#)

PUBLIC RESOURCES

[ADD PUBLIC RESOURCE](#)



You have not added any Public Resources yet.

[Submit Now](#) or [View All](#)

MEMBER RESOURCES

[ADD MEMBER RESOURCE](#)



You have not added any Member Resources yet.

[Submit Now](#) or [View All](#)

EVENTS

[ADD NEW EVENT](#)



You have not added any Events yet.

[Submit Now](#) or [View All](#)

JOB LISTINGS

[ADD NEW JOB LISTING](#)



You have not added any Job Listings yet.

[Submit Now](#) or [View All](#)

RFPS

[ADD NEW RFP](#)

